



**Wyoming Library Association
Executive Board Meeting
February 3, 2005
Cheyenne, WY - Laramie County Library [DRAFT]**

Present: Deb Schlinger, Kyan Rios, Lesley Boughton, Carey Hartmann, Cheryl Goldenstein, Bob Staley, Jennifer Mayer, Cynthia Twing, Troy Rumpf, Erin Kinney, Richard Landreth, Susan Cuthbertson, Mary Jayne Jordan, Laura Grott, Jan Segerstrom, Sukey Hohl, Brian Greene, Karen Hopkins and visitor Dail Barbour.

The meeting was called to order at 1:06 pm by President Deb Schlinger.

A quorum was declared.

Carey Hartmann made a motion to amend the agenda so that the 2005 conference report be moved to after introductions. Motion seconded. Motion carried.

Introductions were made.

2005 CONFERENCE

Erin Kinney reported on the 2005 joint WLA/MPLA conference arrangements. To date over one hundred program proposals have been received. The deadline for submission of program proposals has been extended to February 28, 2005. The delay shouldn't interfere with contracts signings, etc. A tentative schedule has been created.

Carey Hartmann led a discussion of the proposed web casting of the conference with additional input from Dail Barbour representing the Teton County Library. Deb Schlinger established guidelines and a time limit for the discussion.

Carey Hartmann gave a history of the events that led to the application by the Teton County Library Foundation for a grant to pay for the costs. Grant has been awarded. However, no directive with WLA official approval was requested or received. Carey apologized for this oversight and Deb suggested a change in the procedure manual for future use.

An additional packet of information was distributed for perusal before proceeding. Among the questions and concerns were:

- Legal considerations
- Financial consideration
- Technical and equipment considerations
- Evaluation process
- Possible survey
- MPLA approval

Cheryl Goldenstein moved that WLA proceed with pursuing web casting of the joint MPLA/WLA conference in Jackson. Motion seconded. Motion carried.

MINUTES

Carey Hartmann moved to accept the minutes of November 20, 2004.

Treasurer's Report/2005 Budget

Laura Grott reviewed the WLA's financial documents, the investment portfolio, and Centralized Acquisitions accounts.

The final Income/Expense report for the 2004 conference in Rock Springs was presented. A profit of \$27,217.18 was realized. Holiday Inn accepted payment in the amount of \$6,188.00 for the 2004 conference in Rock Springs, approximately half of the original invoice.

Laura provided numbers for the missing pieces of the 2005 budget. It is her recommendation that registration fees for the 2005 conference be raised \$10 per each registration level.

Erin Kinney moved to approve the conference registration fees as proposed. Motion seconded. Motion carried.

Expenses for the 2005 joint MPLA/WLA convention in Jackson were discussed. Costs, because of the location, will be higher. Fees for exhibit space will rise significantly.

Erin moved to accept the proposed exhibition registration fees. Motion seconded. Motion carried.

Total revenue for the 2005 budget is proposed as \$110,597.50. Total expenses are proposed as \$103,872.32.

Mary Jayne Jordan moved that we accept the budget as submitted with adding miscellaneous balance to [miscellaneous] expense. Motion seconded. Motion carried.

REPORTS

ALA Report

Jennifer Mayer submitted a written report. She shared highlights from her report with the board. She mentioned that Mike Enzi, Senator from Wyoming, is the new chair of the Health, Labor, and Pensions Committee. School library/media specialists are not specifically mentioned in conjunction with libraries. This is a concern. Members may want to contact him. The ALA strategic planning document is available on the ALA website and includes an introduction, plan, and place for feedback. The 2005 ALA Annual conference in Chicago will feature a conference within the conference for support staff. There will also be a pre-conference on chapter membership. For those who haven't completed it, she will send out the PLA survey. She also thanked Erin for posting some additional documents for her.

MPLA Report

Richard Landreth submitted a written report.

State Library

No written report. Lesley Boughton reported she is busy with 2005 Legislature activities. File #144 passed through Senate. If nothing further by mid-week, nothing will happen. The library amendment which would broaden the scope of patron privacy, more than just patron records, by extending privacy to all patron transactions came out of committee 9-0, but there's been no action since. Some very positive comments about libraries have been heard. She also commented that Senator Enzi is very supportive of libraries. Chair of this committee is a key committee position and attention should be paid to his future comments.

Section Reports

Section chairs have submitted written reports.

Committee Reports

Written reports were received from the Legislative and Nominations/Elections Committees. No reports received from other committee.

OLD BUSINESS

Public Section Meeting

Sukey Hohl reported that the Public Library/Trustee section meeting is tentative set for the first week in June.

2006 Conference

Richard Landreth moved to hold the 2006 conference in Gillette, September 27-30, 2006. Motion seconded. Questions were raised about school librarian/media specialist attendance. Motion carried.

Procedures Manual

No report.

Professional Audit

Laura Grott reported that seven requests for bids with only two responding were received.

Mary Jayne Jordan moved that we accept the bid of McGee, Hearne & Paiz, LLP to complete a 2004 audit of WLA for \$4,000, and that they also complete the tax work for the next three years at \$290 per year. Motion seconded. Motion carried.

Holiday Inn Rock Springs Bill Status

See 2005 Conference discussion.

WLA Archives

Susan Simpson requested information from the State Archives as to what needs to be saved. She will follow their guidelines.

Executive Secretary Additional Pay - MPLA

Carey Hartman moved that the Program Council negotiate a registration processing fee for MPLA attendees or establish a line item as a conference expense. Motion seconded. Motion carried.

By-Laws

No report.

Strategic Planning Goals

2004 strategic planning goals were reviewed. Troy Rumpf addressed the marketing initiative. Marketing efforts will be aligned with the State Library and the publication of Roundup. Individual section brochures are almost completed. By-Law changes need to be submitted to the By-Laws committee by the end of February. A question was raised as to when by-law changes can be approved. As stated in the current by-laws there are three options: Conference opening session, closing session or a general meeting of the membership. Because of the need for adequate discussion time, it was suggested that a separate by-laws official meeting be set for the 2005 conference with 30 days notice to WLA membership.

Richard Landreth was reminded that the contract for the Campbell County Complex for the 2006 Conference in Gillette needs to be submitted to President Deb Schlinger for her signature.

NEW BUSINESS

None

Meeting adjourned.

Respectfully submitted,

Karen Hopkins
Recording Secretary

