



WLA Executive Board Minutes, February 26, 2002

Wyoming Library Association
Executive Board Meeting
February 26, 2002
Cheyenne, WY

Present

Trish Palluck, Mary Jayne Jordan, Mary Rhoads, Frances Clymer, Isabel Hoy, Marci Mock, Lucie Osborn, Kay Carlson and Arlene Ott. Visitors: Gail Barber and Bobbie Thorpe.

Call to order

President Trish Palluck called the meeting to order @ 1:15 p.m. Quorum was declared.

Minutes

Marci Mock moved that the minutes of the December 7, 2001 meeting be approved. Motion was seconded and passed.

President's Report

Trish Palluck reported that her attendance at ALA was very helpful. She suggested that the Incoming President should attend the annual or midwinter meeting as Vice President to help prepare for the year as President. The meeting on Chapter Relations was excellent. She recommended that if we were to stop paying exhibits commission to the Executive Secretary there would be enough funds to send the Vice President to ALA.

She and the investment committee met with two investment planners in February. Recommendation was that WLA should have an investment plan before anything else. Lucie Osborn, Laura Grott, Joe French and Trish Palluck prepared a draft of this plan, which was presented at this time. WLA currently owns A, B, and C shares and it may be more cost effective to move the C type to A within a fund group so we don't have penalties. Sandra Patrick in Cheyenne would work with WLA. She would get a fee to do the move, but that would save WLA in the long run. *Frances Clymer moved to accept the investment plan. Motion was seconded and passed.*

A committee is working on updating the contract and on an evaluation of the Executive Secretary. The original contract date was 1990 and there is no evaluation process in place. Isabel Hoy, Sandra Donovan and Sandy Barstow will have a report in March.

Financial Report

Sandra Patrick suggested more money be put into liquid investments. Central Acquisitions is paying 6% and so \$18,000 shown in the Financial Statement reflects this move. Lucie Osborn said the money WLA has should be working. We need to track it on paper, that's important, but it can be in different investment accounts. The conference account was closed to allow a clearer financial process. Isabel Hoy asked how the interest would be divided among the divisions. Answer was that it wouldn't be divided.

Questions on the financial report included five rows in which the columns are not in line so that the last column isn't printed and wouldn't it make more sense for the right column to always be a positive number.

Other Reports

ALA Councilor - Lucie Osborn - Written report submitted.

MPLA - Ara Anderson - Written report submitted. We are all reminded about the leadership program being planned at Ghost Ranch in November. You must have been in WLA for at least one year and have a Master's degree to be eligible to attend.

State Library Report - Lesley Boughton sent a letter to the Executive Board apologizing and explaining her absence at the meeting and the legislative reception. Lesley was selected to serve in Washington on Laura Bush's action to promote librarianship as a profession.

Section Reports

Children and Young Adult - Richard Landreth submitted a written report. The Spring meeting will be April 12th in Casper.

School Library Media Personnel - Lisa Smith will be leaving, so there will be an opening.

Public/Trustee Section - Marci Mock reported that by survey results, the section has decided not to have a spring meeting as there is too much going on.

Government Information: No Report

Paraprofessional/Support Staff - Gloria Brodle reported that there will be a meeting on March 4th in Casper.

Committee Reports

Financial Audit - Submitted a written report. Isabel Hoy recommended that checks be void after 90 days and that this should be printed on WLA checks.

Executive Session was called @ 2:15 p.m. and ended @ 2:43 p.m.

Electronic Communications: Erin and Scott Kinney submitted a written report.

Lobbyist: WLA lobbyist suggests there may be an impropriety in using the state e-mail system to conduct WLA business. These communications should be done through the WLA website.

Communications: Mary Jayne Jordan reported the brochures are in process. The committee is down to her only. Erin and Scott Kinney will be placing the brochures on the web for downloading in easy format, probably PDF.

Legislative: WLA members need to get back to the grass roots basics in light of the unsuccessful funding attempt. We are advised to contact candidates early (well before the election next Fall) to get them into the libraries and show them WYLD. There are vacancies on the committee and we are all asked to propose names or step forward ourselves. "How to Lobby" by Tom Jones will go on the website. The Legislative luncheon needs to continue. Prepare a packet and/or brochure for the candidates. This year's lesson also reminds us we need to start early to plan and present proposals to the legislature.

Intellectual Freedom: There is a McMurry grant to help with the Intellectual Freedom Manual.

OLD BUSINESS

Dues have remained the same for many years, but expenses are going up.

2002 Conference: Kay Carlson submitted a written report. The theme has been selected: "The World @ Your Wyoming Library". Several possible keynote speakers have been contacted and the committee is trying to meet the

requests from last year's evaluations. Lucie Osborn will contact ALA about including the ALA Advocacy packet of information in the 2002 Annual Conference registration packet. There may need to be an increase in registration fee to cover the cost.

The budget was adjusted to allow \$1,750 for the Incoming President to attend ALA Midwinter 2003.

NEW BUSINESS

Teton County (Jackson) has invited joint WLA/MPLA Conference 2005 in early October to Jackson. Snow King Resort can handle up to 1000 attendees and there are 7000 motel rooms in Jackson with good bus service.

Mary Jayne Jordan reported that the Wyoming Reading Council would like to do a conference with WLA, but are committed through 2003.

Lucie Osborn tentatively invited the 2006 Annual Conference to Laramie County.

Electronic Communications is an ad hoc committee. *Lucie Osborn moved that a \$100 gift certificate be given to Erin and Scott Kinney in recognition of all the work they have done. Motion was seconded and passed.*

Isabel Hoy reported that the use of credit card for annual conference registration is off to a slow start. She recommended that Program Council consider a 1 ½% per month fee be added if registration fees are not paid within thirty days of the beginning of conference.

Meeting adjourned @ 3:45 p.m.

Respectfully submitted,

Arlene Ott
Recording Secretary

